

Grade: 10
Subject: ICT
Teacher: Mrs. Dina Sarris

Section:
Date: / 10 / 2011



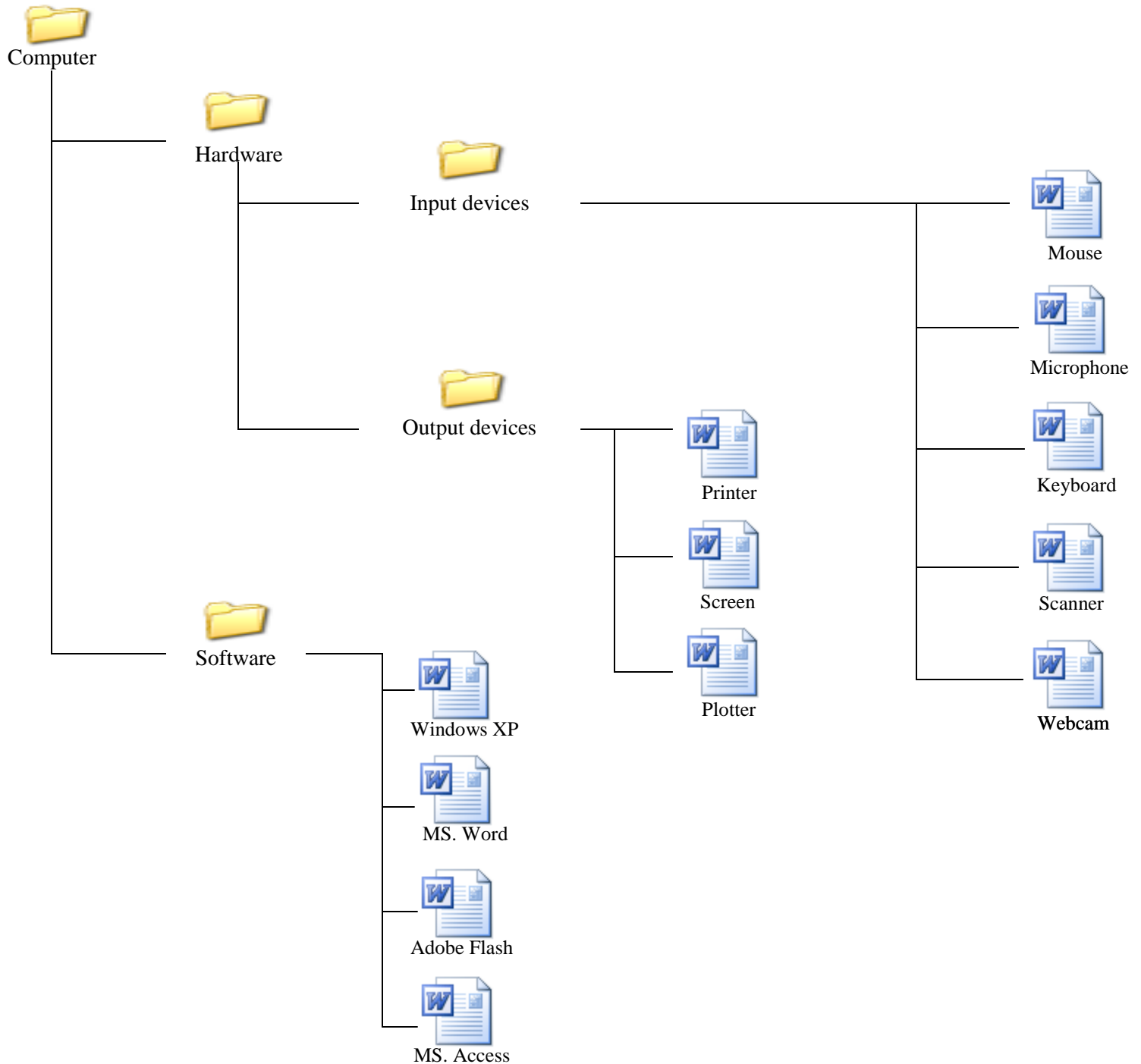
Grade (Mark): / 15

Name:

Term: 1

Project 1

Lesson 5: File Management with Windows Explorer



1. Create the above tree on your **flash memory**. [/ 8]
2. Arrange all the files that are in the **Input devices** folder by their **names** and sort them in **ascending** order. [/ 2]
3. Display all the files that are in the **Output devices** folder in the **Thumbnail** view. [/ 1]
4. Move the **Mouse** file to the **software** folder. [/ 1]
5. Copy the **Adobe Flash** file to the **Input devices** folder. [/ 1]
6. Rename the **Plotter** file by **Speakers**. [/ 1]
7. Delete the **Screen** file from the **software** folder. [/ 1]

